

NOTICE

*Highlands School Board Policy allows **individuals to speak for 3 minutes and groups to speak for 5 minutes** at its agenda and voting meetings. If you are here tonight with a group, **please designate a representative to speak on your behalf. You must also be a district resident/taxpayer to comment.** Thank you.*

**HIGHLANDS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING
APRIL 24, 2017**

AGENDA

FLAG SALUTE

ROLL CALL 7 Members present. Mr. Ryan Hanford and Mr. Eric Miles were absent.

**NOTE: ALL OF THE ITEMS BELOW WERE APPROVED,
UNLESS OTHERWISE NOTED.**

APPROVAL OF MINUTES

Recommend approving the minutes of the March 20, 2017 Regular School Board meeting.

SECRETARY'S REPORT

SUPERINTENDENT'S REPORT

STUDENT REPRESENTATIVE'S REPORT

COMMUNITY OUTREACH

AGENDA ITEMS

CAFETERIA – Mrs. Wisner, Mr. Hanford

Recommend approving the payment of Cafeteria Fund Bills, as submitted.

April to be paid \$80,741.85

STUDENT ACTIVITIES – Mr. Mundy, Mrs. Wisner

Report.

INSTRUCTION – Mrs. Thimons, Mr. Hanford

Recommend approving the PowerSchool Hosting and Support Contract with Carbon Lehigh Intermediate Unit #21, as submitted.

Recommend approving Special Education Settlement Agreement and Release with Student #201768, as presented.

TRANSPORTATION – Mr. Hanford, Mrs. Thimons

Report.

BUILDINGS & GROUNDS – Mr. Cohen, Mr. Mundy

Recommend approving the Use of Facilities, as submitted.

[SEE USE OF FACILITIES LIST ON HIGHLIGHTS PAGE]

PERSONNEL – Mr. Masarik, Mrs. Wisner

Recommend ratifying the job position change for the following classified employee:

- A. Runyan, Susan – RATIFY
Cafeteria Alternate to Full Time Cafeteria Cook (replacement)
Highlands Middle School
\$9.38 / hr. to \$12.17 / hr.
Effective: March 20, 2017

Recommend ratifying the hiring of the following classified employees:

- A. Russo, Maria - RATIFY
Personal Aide
Fawn Primary Center
Step 1, Bachelor's Degree on aide's scale
\$10.65 / hr.
Effective: March 27, 2017
- B. Bennick, Susan - RATIFY
Personal Aide
Grandview Upper Elementary
Step 1, Master's Degree on aide's scale
\$14.73 / hr.
Effective: April 3, 2017

Recommend approving, with regret, the retirement of the following professional employee:

- A. Abbott, Thomas
English and Drama Teacher
Highlands High School
Effective: June 16, 2017

Recommend accepting the resignation and approving the Settlement and Release of the following classified employee, as presented:

- A. Reynolds, Travis - RATIFY
Custodian II
Highlands High School
Effective: March 27, 2017

Recommend approving, with regret, the retirement of the following classified employees:

- A. Christi, Tutak - RATIFY
Cafeteria Cook
Highlands High School
Effective: April 17, 2017
- B. Crowe, Mary Ann
Custodian
Grandview Upper Elementary
Effective: June 30, 2017

Recommend ratifying the following FMLA requests:

- A. Employee #3483 - RATIFY
March 16, 1017 – May 24, 2017
- B. Employee #5537 - RATIFY
March 10, 1017 – May 5, 2017 minimum; June 2, 2017 maximum
- C. Employee #6239 - RATIFY
week extension until April 21, 2017

Recommend ratifying a one-day suspension without pay for employee #5342.

Recommend a two-year contract for James Pritchard as the Food Service Director for term July 1, 2017 – June 30, 2019, as presented.

Recommend approving changing two Custodian II job descriptions for Fawn Primary Center to seven hour positions, as submitted.

Recommend ratifying the 2016-2017 Substitute Nurse Call List, as submitted. As per Board Policy #305, #314, Act 34, Act 151, and FBI Criminal Record Check.

Recommend approving the extension of the Collective Bargaining Agreement between the Highlands Education Association and the Highlands School District for the period July 1, 2020 to June 30, 2021, as presented.

FINANCE/TAX – Mr. Miles, Mr. Myers

Recommend approving Tax Refunds, as submitted.

April to be paid	\$2,229.14
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Recommend approving payment of General Fund Bills, as submitted.

April to be ratified	\$256,644.16
April to be paid	<u>\$635,168.32</u>
	\$891,812.48

Recommend approving the Allegheny Intermediate Unit IDEA – Part B Use of Funds Agreement for the 2017-2018 school year, as submitted.

Recommend approving the district audit report for 2015-2016, as submitted.

Recommend approving the adoption of the preliminary budget in accordance with Act 1 and the Pennsylvania School Code, as submitted.

SECURITY & SAFETY – Mr. Myers, Mr. Cohen

Report.

FORBES ROAD CTC – Mr. Mundy, Mr. Cohen

Report.

PSBA/NSBA – Mrs. Wisner

Recommend appointing Debbie Beale and Judy Wisner as voting delegates to participate in the PSBA Delegate Assembly held on Friday, October 20, 2017 at the PASA-PSBA School Leadership Conference.

AIU 3 REPORT – Mrs. Beale

Recommend adoption of all of the Allegheny Intermediate Unit’s Policies and Procedures under the federal requirements of 34 CRF 300, as submitted.

Recommend approving the Allegheny Intermediate Unit 2017-2018 Services Agreement and Addendum to the 2016-2017 Allegheny Intermediate Unit Services Agreement, as submitted.

13.0 POLICY – Mrs. Wisner, Mr. Masarik

Recommend approving the second and final reading of the following Board Policies with Recommendations:

[SEE POLICIES ON HIGHLIGHTS PAGE]

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|----|-----------|--|
| A. | No. 209.2 | Diabetes Management (Vol. I 2017) |
| B. | No. 246 | School Wellness (Vol. I 2017) |
| C. | No. 800 | Records Management |
| D. | No. 801 | Public Records |
| E. | No. 802 | School Organization |
| F. | No. 803 | School Calendar |
| G. | No. 804 | School Day |
| H. | No. 805 | Emergency Preparedness |
| I. | No. 805.1 | Relations With Law Enforcement Agencies |
| J. | No. 806 | Child Abuse |
| K. | No. 807 | Opening Exercises/Flag Displays |
| L. | No. 237 | Electronic Devices (Active but review for updates) |

Recommend approving the first reading of the following Board Policies:

[SEE POLICIES ON HIGHLIGHTS PAGE]

- | | | |
|----|-----------|--|
| A. | No. 808 | Food Services (Vol. I 2017) |
| B. | No. 810.1 | Drug/Alcohol Testing – Covered Drivers |
| C. | No. 810.2 | Transportation –Video/Audio Recording
(Vol. VI 2016) |
| D. | No. 811 | Bonding |
| E. | No. 812 | Property Insurance |
| F. | No. 813 | Other Insurance |
| G. | No. 814 | Copyright Material |
| H. | No. 815 | Acceptable Use of Internet, Computers and
Network Resources |
| I. | No. 815.1 | Website Development |
| J. | No. 816 | Public Communication by Employees |

ATHLETICS – Mr. Masarik, Mr. Cohen

Recommend approving the Athletic Fund Bills for March 2017, as submitted.

Recommend ratifying the resignation of Ray Kerr as Volunteer JV Baseball Coach effective March 21, 2017.

Recommend approving the hiring of the following athletic personnel for the 2017-2018 school year in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, FBI Record Check and #916.1. (Salary as per Board/HEA Collective Bargaining Agreement):

Name	Position
Girardi, Domenick	Head Varsity Football Coach

Recommend ratifying participation in the “Coaching Boys to Men” program pursuant to the contract with the University of Pittsburgh, as presented.

MISCELLANEOUS

REMARKS BY VISITORS

Note: Miscellaneous Remarks. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

ADJOURNMENT

HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE:

President Debbie Beale, Vice President Michael Masarik, Ryan Hanford, Kerry Myers, Laura Thimons, Heath Cohen, Jeff Mundy, Judy Wisner, Eric Miles.
Superintendent Dr. Michael Bjalobok, Board Secretary Mr. Jon Rupert.
District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.